



**BID BULLETIN NO. 3  
For ITB-GS-20170215-01**

**PROJECT** : **Automated Card Kitting Services for EMV LANDBANK  
Visa Debit Card**

**IMPLEMENTOR** : **Procurement Department**

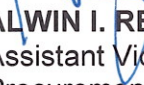
**DATE** : **April 3, 2017**

---

This Bid Bulletin is issued to modify, amend or clarify items in the Bid Documents. This shall form an integral part of the Bid Documents.

The modifications, amendments or clarifications are as follows:

- ITB Clause 28.3(b) of the Bid Data Sheet has been revised. Please see attached revised section of the Bid Data Sheet.
- The deadline of submission and the schedule of opening of eligibility/technical and financial documents/proposals for the above project is re-scheduled to **April 12, 2017, 11:00 A.M.** at the Procurement Department, 25th Floor, LANDBANK Plaza Building, 1598 M. H. Del Pilar corner Dr. Quintos Streets, Malate, Manila.

  
**ALWIN I. REYES**  
Assistant Vice President  
Procurement Department and  
HOBAC Secretariat

# Bid Data Sheet

ITB Clause												
1.1	The Procuring Entity is LAND BANK OF THE PHILIPPINES (LANDBANK).											
1.2	<p>The lots and references are:</p> <p style="text-align: center;">Automated Card Kitting Services for EMV LANDBANK Visa Debit Card ITB No. LBP-HOBAC-ITB-GS-20170215-01</p> <table border="1" data-bbox="488 696 1362 846"> <thead> <tr> <th>Lot No.</th> <th>Quantity</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>2,000,000 pcs.</td> <td rowspan="2">EMV LANDBANK Visa Debit Card</td> </tr> <tr> <td>2</td> <td>2,000,000 pcs.</td> </tr> </tbody> </table>	Lot No.	Quantity	Description	1	2,000,000 pcs.	EMV LANDBANK Visa Debit Card	2	2,000,000 pcs.			
Lot No.	Quantity	Description										
1	2,000,000 pcs.	EMV LANDBANK Visa Debit Card										
2	2,000,000 pcs.											
2	<p>The Funding Source is:</p> <p>The Government of the Philippines (GOP) through the Corporate Budget for the contract approved by the LANDBANK Board of Directors for 2017 in the amount Thirteen Million Four Hundred Forty Thousand Pesos Only (P13,440,000.00), broken down as follows:</p> <table border="1" data-bbox="488 1160 1362 1317"> <thead> <tr> <th>Lot No.</th> <th>Quantity</th> <th>Description</th> <th>ABC</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>2,000,000 pcs.</td> <td rowspan="2">EMV LANDBANK Visa Debit Card</td> <td>P 6,720,000.00</td> </tr> <tr> <td>2</td> <td>2,000,000 pcs.</td> <td>6,720,000.00</td> </tr> </tbody> </table> <p>The name of the Project is Automated Card Kitting Services for EMV LANDBANK Visa Debit Card</p>	Lot No.	Quantity	Description	ABC	1	2,000,000 pcs.	EMV LANDBANK Visa Debit Card	P 6,720,000.00	2	2,000,000 pcs.	6,720,000.00
Lot No.	Quantity	Description	ABC									
1	2,000,000 pcs.	EMV LANDBANK Visa Debit Card	P 6,720,000.00									
2	2,000,000 pcs.		6,720,000.00									
3.1	No further instructions.											
5.1	No further instructions.											
5.2	Foreign bidders, falling under ITB Clause 5.2 (b) and/or doing business in the Philippines may participate in this Project.											
5.4	<p>The Bidder must have completed within the period specified in the Invitation to Bid and ITB Clause 12.1(a)(iv), a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.</p> <p>For this purpose, similar contracts shall refer to contracts involving card kitting services.</p>											

	<p>Bidders must submit proof of their respective Single Largest Completed Contract. Proofs shall be:</p> <ul style="list-style-type: none"> <li>• Copy of the contract or purchase order; or</li> <li>• Copy of official receipt/collection receipt or certificate of satisfactory performance from bidder's client.</li> </ul>
7	No further instructions.
8.1	As a general rule, subcontracting is not allowed.
8.2	Not applicable.
9.1	<p>The Procuring Entity will hold a pre-bid conference for this Project on _____ at                  Bidding Room, 25<sup>th</sup> Floor, LANDBANK Plaza Building, 1598 M.H. Del Pilar corner Dr. J. Quintos Streets, Malate, Manila.</p>
10.1	<p>The Procuring Entity's address is:</p> <p>Land Bank of the Philippines                  25<sup>th</sup> Floor, LANDBANK Plaza Building                  1598 M.H. Del Pilar corner Dr. J. Quintos Streets                  1004 Malate, Manila                  www.landbank.com</p> <p>Contact person :</p> <p>Mr. Alwin I. Reyes                  Assistant Vice President                  Procurement Department                  1598 M.H. Del Pilar cor. Dr. J. Quintos Sts.                  1004 Malate, Manila                  Tel. (+632) 522-0000 or 551-2200 local 7370                  Fax (+632) 528-8587                  lbphobac@mail.landbank.com</p>
12.1	<p>For a prospective bidder without PhilGEPS Certificate of Registration (Platinum Membership), the following "Class A" Eligibility Documents must be submitted:</p> <ol style="list-style-type: none"> <li>1. Registration certificate from the Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives, or any proof of such registration;</li> <li>2. Mayor's/Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located or the equivalent document for Exclusive Economic Zones or Areas;</li> </ol> <p>In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by</p>



	<p>the concerned local government unit, provided that the renewed permit shall be submitted as a post qualification requirement in accordance with Section 34.2 of the 2016 Revised IRR of R.A. 9184;</p> <p>3. Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.</p>											
12.1(a)(i)	No other acceptable proof of registration is recognized.											
12.1(a)(iv)	The statement of all ongoing government and private contracts (use Form No. 3) and single largest completed contract (use Form No. 4) similar to the contract to be bid shall include all such contracts within five (5) years prior to the deadline for the submission and receipt of bids.											
13.1	Bidders are required to use the Bid Form provided in Section VIII. Bid Form (use Form Nos.1 and 2).											
13.1(b)	No further instructions.											
13.1(c)	Not applicable.											
13.2 (a)	<p>The Approved Budget for the Contract (ABC) is Thirteen Million Four Hundred Forty Thousand Pesos Only (P13,440,000.00), broken down as follows:</p> <table border="1" data-bbox="491 1061 1362 1218"> <thead> <tr> <th>Lot No.</th> <th>Quantity</th> <th>Description</th> <th>ABC</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>2,000,000 pcs.</td> <td rowspan="2">EMV LANDBANK Visa Debit Card</td> <td>P 6,720,000.00</td> </tr> <tr> <td>2</td> <td>2,000,000 pcs.</td> <td>6,720,000.00</td> </tr> </tbody> </table> <p>Any bid with a financial component exceeding this amount shall not be accepted.</p>	Lot No.	Quantity	Description	ABC	1	2,000,000 pcs.	EMV LANDBANK Visa Debit Card	P 6,720,000.00	2	2,000,000 pcs.	6,720,000.00
Lot No.	Quantity	Description	ABC									
1	2,000,000 pcs.	EMV LANDBANK Visa Debit Card	P 6,720,000.00									
2	2,000,000 pcs.		6,720,000.00									
13.2(b)	Not applicable.											
15.4(a)(iii)	Please refer to Clause 6.2 of the Special Conditions of the Contract for the incidental services required.											
15.4(b)(i)	The price of the Goods shall be quoted DDP specified delivery site/s.											
15.4(b)(ii)	Please refer to Clause 6.2 of the Special Conditions of the Contract for the incidental services required.											
16.1(b)	The Bid Prices for the Goods supplied from outside of the Philippines shall be quoted in Philippine Pesos.											
16.3	Not applicable.											
17.1	Bids will be valid until 120 calendar days from date of opening of bids.											
18.1	The bid security shall be limited to Bid Securing Declaration or any other form in accordance with the following minimum amount:											

	<b>Form of Bid Security</b>	<b>Minimum Amount of Bid Security</b>
	(a) Cash or cashier's/ manager's check issued by a Universal or Commercial Bank	
	(b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank; Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank; and	Lot 1 - P134,400.00 Lot 2 – P134,400.00
	(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Lot 1 - P336,000.00 Lot 2 – P336,000.00
<p>1. If bid security is in the form of cash, a bidder is required to secure a Payment Acceptance Order (PAO) from LANDBANK Procurement Department. The PAO shall then be presented to any of the Tellers at the Cash Department (Ground Floor, LANDBANK Plaza Building) together with the corresponding cash. The Cash Department Teller shall issue a machine validated Official Receipt (OR) evidencing payment of the bid security. The original and/or certified true copy of the Official Receipt shall be enclosed in Bid Envelope No. 1 (Eligibility and Technical Proposal/Documents). The original official receipt shall be returned by the BAC Secretariat to the bidder immediately after the opening of bids.</p> <p>2. If bid security is in the form of cashier's/manager's check, the check should be payable to LAND BANK OF THE PHILIPPINES.</p> <p>3. If in the form of bank draft/guarantee, the bidder may use the standard format of the issuing Bank, provided the ITB No. and Name of the Project are indicated.</p> <p>4. If in the form of surety bond, it should be issued by a surety or insurance company duly accredited by the Insurance Commission (IC) and has not been issued a cease and desist order by the IC or is currently not included in the list of blacklisted firms.</p> <p>The surety bond may be secured through LANDBANK Insurance Brokerage, Inc. (LIBI) with the following contact details:</p> <p>(a) LIBI-Forex              14<sup>th</sup> Floor, LANDBANK Plaza Building              Telephone 710-7114              (Every Tuesday and Thursday)</p> <p>(b) 12<sup>th</sup> Floor, SSHG Law Center Bldg.              105 Paseo de Roxas, Legaspi Village</p>		



	<p>Makati City Telephones 812-4911 and 867-1064</p> <p>Surety bonds with the following or similar conditions/phrases shall not be accepted:</p> <p>(a) "In case of default by the Principal, this bond shall only answer for the difference in the bid price of the winning bidder and that of the next lowest complying bidder or that of the new winning bidder in case of re-bidding plus necessary expenses incurred by the Obligee in the re-bidding which liability shall in no case exceed the amount of the bond"; or</p> <p>(b) "That the amount of liability of the Surety under this bond is limited to the actual loss or damage sustained and duly proven by the Obligee."</p> <p>5. If in the form of Bid Securing Declaration, the attached form (Form No. 8) must be used.</p>
18.2	<p>The bid security shall be valid until 120 calendar days from date of opening bids.</p>
20.3	<p><b>Each Bidder shall submit one (1) original copy and one (1) photocopy of the Technical Component (First Envelope) and Financial Component (Second Envelope) of its bid.</b></p> <p>Bidders who have previously submitted the Class "A" Documents may secure a Certification of Advance Submission of Documents (CASD) from LANDBANK Procurement Department. The CASD or a Certificate of PhilGEPS Registration (Platinum Membership) and its Annex A, may be submitted and enclosed inside the Technical Component (First Envelope) in lieu of the requirements enumerated in ITB Clause 12.1(a).</p>
21	<p>The address for submission of bids is:</p> <p>Procurement Department Land Bank of the Philippines 25th Floor, LANDBANK Plaza Building 1598 M.H. Del Pilar corner Dr. J. Quintos Streets 1004 Malate, Manila</p> <p>The deadline for submission of bids is 11:00 A.M.,</p> <p>_____.</p>
24.1	<p>The place of bid opening is:</p> <p>25<sup>th</sup> Floor Bidding Room Procurement Department Land Bank of the Philippines LANDBANK Plaza Building 1598 M.H. Del Pilar corner Dr. J. Quintos Streets 1004 Malate, Manila</p>

	<p>1598 M.H. Del Pilar corner Dr. J. Quintos Streets 1004 Malate, Manila</p> <p>The date and time of bid opening is 11:00 A.M., _____.</p>											
24.2	No further instructions.											
27.1	No further instructions.											
28.3	<p>All Goods are grouped in lots listed below. Evaluation and contract award shall be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation and contract award.</p> <p style="text-align: center;">Automated Card Kitting Services for EMV LANDBANK Visa Debit Card ITB No. LBP-HOBAC-ITB-GS-20170215-01</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Lot No.</th> <th>Quantity</th> <th>Description</th> <th>ABC</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>2,000,000 pcs.</td> <td rowspan="2">EMV LANDBANK Visa Debit Card</td> <td>P 6,720,000.00</td> </tr> <tr> <td>2</td> <td>2,000,000 pcs.</td> <td>6,720,000.00</td> </tr> </tbody> </table>	Lot No.	Quantity	Description	ABC	1	2,000,000 pcs.	EMV LANDBANK Visa Debit Card	P 6,720,000.00	2	2,000,000 pcs.	6,720,000.00
Lot No.	Quantity	Description	ABC									
1	2,000,000 pcs.	EMV LANDBANK Visa Debit Card	P 6,720,000.00									
2	2,000,000 pcs.		6,720,000.00									
28.3(b)	<p>In order to avoid concentration risk, the goods are grouped into two (2) lots. A bidder shall have option of submitting a proposal for the two (2) lots but can only win one (1) lot. In case the lowest calculated bid for Lot 1 is higher than the lowest calculated bid for Lot 2, or vice versa, the higher LCB must match the lower LCB among the two (2) lots.</p> <p style="text-align: center;">Automated Card Kitting Services for EMV LANDBANK Visa Debit Card ITB No. LBP-HOBAC-ITB-GS-20170215-01</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Lot No.</th> <th>Quantity</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>2,000,000 pcs.</td> <td rowspan="2">EMV LANDBANK Visa Debit Card</td> </tr> <tr> <td>2</td> <td>2,000,000 pcs.</td> </tr> </tbody> </table>	Lot No.	Quantity	Description	1	2,000,000 pcs.	EMV LANDBANK Visa Debit Card	2	2,000,000 pcs.			
Lot No.	Quantity	Description										
1	2,000,000 pcs.	EMV LANDBANK Visa Debit Card										
2	2,000,000 pcs.											
28.4	No further instructions.											
29.2(a)	Certified true copy of Value Added Tax (VAT) or Percentage Tax (PT) Returns for the 3 <sup>rd</sup> and 4 <sup>th</sup> Quarters of 2016 filed through the BIR Electronic Filing and Payments System (EFPS). Only tax returns filed and taxes paid through the BIR EFPS shall be accepted.											
29.2(c)	No further instructions.											